



GUAM SOLID WASTE AUTHORITY

LOURDES A. LEON GUERRERO JOSHUA F. TENORIO
Governor of Guam Lt. Governor of Guam

IRVIN L. SLIKE
General Manager



Pre-Bid Conference Minutes

Project: Electrical Design & Installation for New Biodiesel Production Equipment
Project No.: GSWA-005-26
Meeting Date: December 12, 2025 at 10:00 am, Chamorro Standard Time
Location: GSWA SWM Superintendent's Office,
546 N Marine Corps Dr. Tamuning, Guam 96913

I. INTRODUCTIONS:

GSWA Staff:

Alicia Fejeran, Chief of Administration
Danilo Galiza, Engineer Supervisor
Melvin Taimanglo, Buyer I
Roman Perez, SWM Superintendent

Sunrise, LLC (Harvest Guam):

Ronald Su
Nathaniel Abad

II. SIGN-IN SHEET:

Sign in sheet was provided and signed by all present. (See attached)

III. GENERAL:

Purpose of the pre-bid conference is to provide an “informal” forum for prospective bidders to ask questions on the scope of work identified in the IFB documents.

All answers provided by GSWA today are considered informal and non-binding. Bidders requiring formal answers must submit their questions in writing to procurement@gswa.guam.gov, ATTN GSWA General Manager, no later than Tuesday, December 16, 2025 at 5:00pm. Responses will be issued no later than Thursday, December 19, 2025 to registered bidders and posted on the GSWA website.

IV. PROJECT DESCRIPTION & SCOPE OF WORK:

GSWA Engineer Supervisor provided an overview of the project and explained that a site visit to the project site will follow after the conference. The installation of the actual biodiesel equipment will occur upon completion of this electrical installation project, estimated on or about February 1, 2026.



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He explained that the electrical installation will be connected to GSWA's existing generator in order to ensure timely installation of the biodiesel equipment, and that connection to island power will be a future bid.

V. **BID ADDENDA:**

GSWA may issue addenda during the bidding process to address any inquiries or make necessary clarifications. Any addenda will be communicated to all registered bidders by Tuesday, December 19, 2025 (Date may be subject to change.)

VI. **BID OPENING:**

Bids must be submitted by Monday, December 29, 2025 at 10am. Late submissions will not be considered. The bid opening will take place on Monday, December 29, 2025 at 10am at the GSWA Main Office 1st floor, where bids will be publicly opened and read aloud. Bidders are welcome to attend the bid opening session.

VII. **REQUIRED BID SUBMITTALS:**

Ensure that your bid package includes all required documents outlined in the bid documents.

- Affidavit disclosing ownership, influence, commission, & conflict of interest
- Affidavit re Non-Collusion, Affidavit re No Gratuities or Kickbacks, Affidavit re Ethical Standards, Affidavit D.O.L. Wage Determination, Affidavit re Contingent Fees, Special Provision; Restriction Against Sexual Offenders
- Current Business License/Contractor's License/Specialty License in reference to supplies or services for this bid.
- Bid guarantee of 15% of bid amount in the form of Cashier's check/letter of credit/surety bond is NOT required for this bid.

Incomplete submissions may be deemed non-responsive. Refer to the bid documents for a comprehensive list of required submittals.

VIII. **BID AWARD:**

Upon the completion of bid evaluations, the award will be granted to the lowest responsible bidder who meets all requirements and provides the best value to GSWA.

IX. **QUESTIONS:**

1. **Will GSWA be able to provide specifications of the generator, current distribution of power to the generator, and as-built electrical drawings?**

Answer: Yes, GSWA is able to provide these documents upon request.



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2. Is GSWA requesting that the existing Automatic Transfer Switch (ATS) be modified to a Manual Transfer Switch (MTS)?

Answer: GSWA will accept a MTS, however, GSWA's priority is that the generator powers the biodiesel production equipment. The contractor need not worry about powering the office or other GSWA facilities at this time. GSWA may solicit a separate procurement at a later date for transfer switching to Guam Power Authority (GPA) power.

3. GSWA is not currently requiring a performance bond. It is recommended that GSWA require a performance bond.

Answer: GSWA is not currently requiring a performance bond, however, GSWA will forward this recommendation to the General Manager for consideration.